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Statutes
of the Doctoral Center Analytics4Health
of the University of Applied Sciences Coburg
From 18. 12. 2023

On the basis of Art. 9 para. 1 in conjunction with Art. 96 para. 7 sentences 1 and 2 of the Bavarian Higher Education Innovation Act (BayHIG) of 5 August 2022 (GVBl 2022, p. 414, BayRS 2210-1-3-WK), as amended by § 3 of the Act of 23 December 2022 (GVBl. p. 709) and § 2 of the Law of 24 July 2023 (GVBl. p. 455), the University of Applied Sciences Coburg issues the following statutes:

§ 1 Name and legal status

- (1) The Doctoral Center is a central scientific institution of the University of Applied Sciences Coburg (Hochschule Coburg) acc. Art. 29 para. 5 sentence 1 BayHIG and becomes 01. 01. Established in 2024.
- (2) The institution shall bear the name "Promotionszentrum Analytics4Health an der Hochschule für angewandte Wissenschaften Coburg", hereinafter referred to as "Promotionszentrum" (Doctoral Center).
- (3) The President of the University of Applied Sciences Coburg is responsible for the supervision of the service.
- (4) The doctoral center serves as an institutional anchor for the independent doctoral right granted by the University of Applied Sciences Coburg in accordance with Art. Art. 96 para. 7 sentence 1 BayHIG.

§ 2 Objectives and tasks

- (1) The aim of the doctoral center is the structured promotion of young scientists, particularly in the trans- and interdisciplinary fields of applied bioanalytics, health and data sciences.
- (2) 1The task of the doctoral Center is to support all participating institutions of the university, students interested in doctoral studies, doctoral candidates and the professorships supervising them in the provision of advice, supervision and further scientific training to promote doctoral degrees. 2This includes:
 - provision of an offer of advice,
 - administrative support of doctoral procedures,
 - organisational handling of doctoral procedures in accordance with doctoral regulations,
 - the provision of an offer to impart competencies and qualifications to doctoral candidates
 - the professional development and organisation of support programmes for professors supervising or reviewing doctoral degrees

§ 3 Membership

- (1) Members of the doctoral Center are:

- Professors of the University of Applied Sciences Coburg and other universities who meet the criteria for demonstrating sufficient research strength for the grant of their doctoral right in the field of applied bioanalytics, health and data sciences in accordance with § 13 para. 2 of the Implementing Ordinance on the BayHIG and as such they are considered in the application of the university for the grant of the right to a doctorate or have been proposed by the management of the Center and approved by the Steering Committee,
- the doctoral students of the doctoral Center,
- the staff assigned to the doctoral Center.

(2) The members have the right and the obligation to participate in the fulfilment of the tasks of the doctoral Center and to participate in its self-administration within the framework of these statutes.

(3) Membership shall terminate if the Steering Committee withdraws the approval, the individual requirements pursuant to § 13 para. 2 of the Implementing Ordinance to the BayHIG, a member applies for his/her resignation or, in the case of doctoral candidates, if the doctoral relationship is terminated.

§ 4 Institutions

The organs of the doctoral Center are:

- the general meeting (§ 5)
- the Steering Committee (§ 6) and
- the management of the Center (§ 7)

§ 5 General meeting

(1) The General Assembly consists of all members of the doctoral Center in accordance with §3.

(2) 1The General Assembly shall meet at least once a year and shall be convened by the management of the Center. 2An extraordinary meeting of the General Assembly of Members shall be convened by the management of the Center in case of need or at the written request of at least one third of the members. 3The management of the Center is responsible for inviting and directing the meetings of the Assembly of Members.

(3) 1The general meeting of members is regularly informed by the management of the Center about current business. 2The General Assembly advises on matters of fundamental importance to the doctoral Center; it gives the Center management recommendations and suggestions for the development and efficient administration of the Center.

(4) The general meeting may request the admission of new members in accordance with §3 (1).

(5) The general assembly elects the deputy director of the doctoral Center.

(6) The General Assembly shall propose the assistant members of the Doctoral Committee for appointment to the Center Management.

(7) In addition, the Rules of Procedure of the Senate of the University of Applied Sciences Coburg - as amended - shall apply mutatis mutandis to the General Assembly of Members.

§ 6 Steering Committee

(1) The Steering Committee of the PhD Center consists of:

- the President of the University of Applied Sciences Coburg,
- the Vice-President responsible for Research

- the director of the doctoral Center
- a professor's representative of the university

(2) 1The university representative is appointed by the management of the University of Applied Sciences for a period of 3 years as a rule. 2The university management may set a different period.

(3.) The meetings of the Steering Committee shall be chaired by the Director of the Promotion Center, who shall invite to its meetings at least every six months.

(4) The director of the doctoral Center may be represented by the deputy director.

(5) 1The Steering Committee shall decide on all matters of fundamental importance, unless otherwise determined by law, the Basic Regulations of the Coburg University of Applied Sciences or these Statutes. 2This includes in particular:

- Admission of professor members to the doctoral Center according to § 3 para. 1 as well as withdrawal of members or withdrawal of membership of the doctoral Center pursuant to § 3 para. 3.
- Use of resources
- Development and safeguarding of quality standards in the doctoral Center, in particular the doctoral procedures and the qualification offer
- Further development of the doctoral regulations
- annual reporting to the management of the University of Applied Sciences Coburg.

(6) The Steering Committee may seek advice from the Scientific Advisory Board of the Coburg University of Applied Sciences on decisions concerning the structural planning and strategic orientation of the doctoral Center, the further development of the doctoral regulations and the safeguarding of quality standards.

(7) In addition, the Rules of Procedure of the Senate of the Coburg University of Applied Sciences, as amended, shall apply mutatis mutandis to the Steering Committee.

§ 7 Management of the Center

(1) 1The doctoral Center is managed scientifically by the director. 2The operational management is assumed by a consultant.

(2) 1The director is usually appointed for a period of three years by the university management from among the professorial members of the doctoral Center on the proposal of the general assembly. 2The Executive Board may determine a different term of office. Reappointment is possible.

(3) The head of the doctoral Center may be represented by another professorial member of the General Assembly.

(4) The director represents the doctoral Center internally and externally in its scientific affairs.

(5) 1The management manages the business of the doctoral Center and, with the support of the operational management, implements the decisions of the Steering Committee. 2The duties of the Operational Management include the planning and organisation of the measures necessary for the implementation of doctoral projects, in particular the following:

- Organisational facilitation of the exercise of one's own doctoral rights for research in the field of applied bioanalytics, health and data sciences,
- preparation and supervision of the evaluation procedure for doctoral law,
- preparation of a proposal for the admission of professorships that have applied for admission and meet the criteria for demonstrating the required research strength;
- coordination with the doctoral committee,
- organisation and implementation of the qualification offer,

- implementation of the budget planning of the doctoral Center,
- management and use of available staff, funds and premises;
- Fulfilment of the annual reporting obligation (financial and material report) to the university management,
- further development of structured support for young scientists at the university,
- Cooperation with the research focal points, departments, institutions and departments involved.

§ 8 Continuation rules

1In the event of the dissolution of the doctoral Center or the supervisor leaving the doctoral Center, ongoing doctoral proceedings may be completed. 2This also applies regardless of the outcome of the evaluation of the doctoral right.

§ 9 Financing

The doctoral Center is financed by:

- central budget resources of the university;
- third-party, federal or state funds raised or available for its tasks,
- Donations.

§ 10 Entry into force

These Statutes enter into force on 1. 1. 2024

Issued on the basis of the decision of the Senate of the University of Applied Sciences Coburg of 08. 12. 2023 and the approval of the President of 18. 12. 2023.

Coburg, 18. 12. 2023

Prof. Dr. Stefan Gast

President

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